**Application for Funding from the KUF Committee**  
(The Artistic Research Committee)

**Form 2: CONFERENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of the event:** | | | |
| **Type of event:** | | | |
| **Brief summary of the conference** (up to 500 characters including spaces)  *The text will be published on the Academy’s web page and in CRIStin* | | | |
| **Personal data** | | | |
| **Project manager** | | | |
| Name  First name Surname | Position  Position title | | Position Percentage (FTE)  % |
| E-mail  firstname.surname@khio.no | Phone  Phone no. | Website  www.xyz.no | |
| Discipline  E.g. Metal and Jewellery Art | Department  E.g. Art and Craft | | |
| **Collaborator(s)** (co-organiser) | | | |
| Name  First name Surname | Position  Position title | | |
| Discipline  E.g. Composition | Institution and Department  E.g. Norwegian Academy of Music, the Composition, Music Theory and Music Technology Department | | |

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| **Topics and objectives** (up to 2000 characters including spaces) |
| **Context** (up to 1000 characters including spaces) |
| **Execution** (up to 1000 characters including spaces) |
| **Documentation** (up to 500 characters including spaces) |

|  |  |  |
| --- | --- | --- |
| **Schedule** (milestones) | **start date** | **end date** |
| Preliminary work (planning)  – describe which activities | Date | Date |
| Execution and documentation  – describe which activities | Date | Date |
| Follow-up work (dissemination and registration)  – describe which activities | Date | Date |

**Budget**

|  |  |  |
| --- | --- | --- |
| **Total costs** | | |
| *Type of cost* | *Description* | *Sum (in NOK)* |
| Goods/equipment |  |  |
|  |  |
|  |  |
| Services, technical support |  |  |
|  |  |
|  |  |
| Travel |  |  |
|  |  |
|  |  |
| Subsistence |  |  |
|  |  |
|  |  |
| Release from other duties |  |  |
|  |  |
|  |  |
| Other |  |  |
|  |  |
|  |  |
| **Sum, total costs** | |  |

|  |  |  |
| --- | --- | --- |
| **Other funding** |  |  |
| *Funding type* | *Description + confirmed allocation date* | *Sum (in NOK)* |
| Allocation from the department |  |  |
| Allocation from … |  |  |
| Allocation from … |  |  |
| **Sum, other funding** |  |  |

|  |  |
| --- | --- |
| **Funding request to the KUF Committee  = (sum, total costs) minus (sum, other funding)** |  |

*Comments on the budget*

|  |
| --- |
| Comments |

The form must be submitted to **postmottak@khio.no** by the application deadline, either **1 April** (spring semester) or **1 October** (autumn semester).